

Market Vendor Application

Downtown Summerfest

Saturday, August 6, 2016
5 - 10:30 p.m.



Thank you for your interest in Summerfest!

Please fill out the attached application to be considered as a vendor for Downtown Summerfest.



Join the fun

Summerfest is definitely a place you want to be! While continuing to grow more every year, our parties attract anywhere from 10,000 to 65,000 people. Each of our events include many fun, family friendly activities.

- An artisan market featuring artists and craftsmen from all around New Mexico
- Fun, free kids' activities
- Free live entertainment
- A food court featuring local food trucks
- A Microbrew Garden provided by Albuquerque's top breweries, wineries, and distilleries



Event details

- Located on Civic Plaza (off of Marquette and 3rd St.)
- Estimated attendance: 10 - 15,000 people
- The fee to participate as a market vendor is \$50
- Fee includes: a 10x10 canopy, a 6' table, and two chairs

*Electricity is available for an additional cost of \$25.

Do not pay the fee or submit any paperwork until you have received a confirmation email stating you have been accepted to vend.



Submittal of application does not guarantee participation in the event. The City of Albuquerque reserves the right to select vendors it deems appropriate for any given event. Priority is given first to local artisans and craftsmen. Corporate participation is limited to paid sponsorships. Factors involved in the decision include, but are not limited to: quality of product, quality of presentation, uniqueness, clarity of application, past performance and presentation at City sponsored events.



Market Vendor Application

Downtown Summerfest

Saturday, August 6, 2016

5 - 10:30 p.m.

THE FEE TO PARTICIPATE IS \$50

Do not pay the fee or send in any paperwork until you have received a confirmation email stating you have been accepted to vend at Downtown Summerfest.

Business Name: _____	Contact Number: (_____) _____
Contact Name: _____	Email Address: _____
Description of Items being Sold: _____	

Requests/ Comments: _____	

Are you on Facebook, Twitter, or Instagram? Share your links or handles so we can tag you in our posts!	

<div style="border: 1px solid black; padding: 5px; display: inline-block;"><i>Attach Photos of Items (Photos may be emailed)</i></div>	
Any special requests must be made on this application.	

Please have applications returned **no later than June 27, 2016.**

Return form:

Mail to:

Cultural Services Department
Special Events– Downtown Summerfest
PO Box 1293
Albuquerque, NM 87103

Fax to:

505.768.2846

Email to:

bortiz@cabq.gov

Questions:

505.768.3556

For Official Use Only:

Notes: _____ _____ _____	Date Received: _____
	Confirmation Email Sent: _____
	Approved: <input type="checkbox"/>
	Denied: <input type="checkbox"/>

Submittal of application does not guarantee participation in the event. The City of Albuquerque reserves the right to select vendors it deems appropriate for any given event. Priority is given first to local artisans and craftsmen. Corporate participation is limited to paid sponsorships. Factors involved in the decision include, but are not limited to: quality of product, quality of presentation, uniqueness, clarity of application, past performance and presentation at City sponsored events.

